



MCGM Welfare Centre, Lokhandwala Back Road, Lokhandwala, Andheri (West), Mumbai 400 053.
Tel: 26345549/9819063844/9833574882/9870064022 || Email: itsoai2012@gmail.com
Website: [www. www.oaischoolautism.org](http://www.oaischoolautism.org)

ORGANIZATION FOR AUTISTIC INDIVIDUAL (OAI)

FOURTH ANNUAL REPORT from June 2016 to May 2017

Dear Parents & Well Wishers,

As in the past, the School of Autism has been functioning a Day Care Centre for students who are on the autism spectrum. The number of students during the period was 12. A girl child aged ten years was admitted in June, 2016. This is in keeping with the gender-neutral approach of the School. Proper arrangements were made to look after her needs by providing female teachers for all activities.

The new addition to the School faculty was of a Head Teacher, a Special Educator with about 18 years of experience of handling students with autism in December 2016 to oversee the work of other teachers and use his experience to guide the teachers. The faculty included Special Educators, a counsellor cum psychologist, all of whom were qualified and registered with Rehabilitation Council of India besides a physiotherapist registered with the Maharashtra State Council of Occupational Therapy & Physiotherapy having over six years' experience. A computer teacher has been on the faculty with experience of handling students on the spectrum. The syllabus for all round development of students was devised which included individual therapy sessions and group activities including cycling, skating, and other sports activities. Half yearly evaluation of each student was done and Progress Reports were presented to the parents at the Teacher-Parent meetings at which their feedback was obtained.

The School starts with Prayer when all students and teachers stand and pray followed by singing of the National Anthem. This inculcates a sense of discipline and concentration which are special needs of persons who are on the spectrum. Students were given sensory integration besides activities of daily living (ADL) and kitchen skills daily. Vocational and occupational therapy besides computer training on alternate days to each student is part of the program.



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Suitable adjustments in the time table are made whenever found necessary. Students on the spectrum also require one on one therapy which was rendered by special educators and psychologist.

Registration of OAI under the Persons with Disabilities Act, 1995

When the Assistant Commissioner, Social Justice, Government of Maharashtra was consulted, he insisted on securing Disability Certificates from JJ Hospital, Mumbai for all the students. The School took the initiative of assisting the Parents by taking them with their children to the hospital for examination and evaluation of the extent of their disability. With the earnest efforts of one of the special educators – Sandeep Mavale, it became possible to secure the Disability Certificates of as many as 12 students within a month. A comprehensive application enclosing copies of certificates of educational qualification of teachers, details of the infrastructure and facilities available in the School, its financial statements was submitted to the Assistant Commissioner on February 6, 2017. After a thorough inspection of the School and a detailed report about its functioning, awarding it “A” grade, the Assistant Commissioner recommended to the Disabilities Commissioner on March 8, 2017, that the School be granted registration under the above Act. The Commissioner who is stationed in Pune, promptly granted a hearing on March 27, 2017 when Mr. Devopam Bajpai, Trustee appeared for the hearing before him. After a detailed examination of the application and a hearing lasting almost an hour, the Commissioner was satisfied and issued the Certificate of Registration for a period of three years from April 1, 2017 to March 31st, 2020. We express our gratitude to Shri Nitin Patil, Commissioner and Shri Avinash Deosathwar, Assistant Commissioner for the appreciation of the School and regard this as a great achievement within two years of the setting up of the School.



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Registration of OAI under the National Trust

An online application for registration was filed in the month of April, 2017 and its hard copy along with prescribed Annexures was sent by courier after payment of requisite fees. Modification of the application has been advised by the National Trust at some places. During this process, it became necessary to open Bank accounts of several students under the guardianship of their parents and also update the information given in the form. The formalities have now been completed and the application is being resubmitted online with the request to grant the registration on an early date.

Guardianship Certificates

An online application for issue of a guardianship certificate to one of the students was made on March 6th, 2017 to the Local Level Committee of Mumbai City & Maharashtra DC. We have not been able to ascertain the outcome. Meanwhile, applications of three other students have been completed and these are being submitted in hard copies to the office of the Assistant Commissioner, Social Justice, Mumbai Suburban for issuing the certificates.

Extension of the Lease of the School (Welfare Centre)

The engagement of the Trust with the Municipal Corporation of Greater Mumbai (MCGM) has continued in full swing but the process being lengthy could not be completed by November 2016. Due to impending elections in the Corporation in the month of February 2017, the Municipal Commissioner passed orders that OAI will be permitted to continue to maintain the School in the Welfare Centre until after the process of the election of the new Corporation, election of the Mayor and constitution of different Committees is completed. After the elections, our proposal was placed before the Municipal Commissioner who recommended it



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for the approval of the Improvements Committee of the Corporation. We are happy to state that the Committee had visited our School for an Inspection in September 2017 and recommended extension of lease till July 2020. The members of the Committee were happy that the School had provided proper infrastructure and had recruited well-qualified staff for students on the spectrum.

Events & Activities

Events and activities during this period were celebrated with the objective of bringing about togetherness, joint participation, making the students feel part of the festivals and, most importantly, inculcating in them, a sense of independence and giving them an opportunity to express themselves.

On August 12, 2016, all the students walked to the Super Market some distance away and were encouraged to make purchases of articles of their choice and to make payment for the same with a view to inculcating among them, understanding of the significance of money for meeting the needs of daily living. On August 18, the only girl child aged about ten tied rakhis on boys on the occasion of Rakshabandhan to bring about a feeling of bonhomie and reflect the importance of brother-sister relationship.

On August 24th, which was Krishna Janamashtami, the traditional Dahi Handi celebration of Maharashtra was celebrated on the School premises and the students happily participated in the same encouraged by their teachers. On the Ganesh Chaturthi Day, students were taken to the nearest Ganesh Utsav for participation and celebration.

On September 5, 2016, Teachers Day was celebrated with each student presenting a flower to one of the Teachers. This enabled them to learn to show respect towards their teachers. The School arranged lunch for the teachers on that day as a token of appreciation of their role in the functioning of the School.



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On October 7, 2016, during the Navaratri celebrations, the Gujarati dance “Dandiya” was performed and the students were encouraged to participate in this activity in a spirit of joy and mirth.

Just before the Diwali celebrations, in the month of October 2016, the School arranged sale of products made by students including agarbattis, candles, diyas, paper products like envelopes. One day before the Deepawali holidays, Lakshmi Pooja was arranged in the School and sweets were distributed in the spirit of merry making.

Christmas was celebrated with gusto and fervour. The School was decorated with Christmas Tree. The teachers and students participated with one of the teachers essaying the role of Santa Clause and distributing gifts and chocolates to the students. Students also made different articles on the occasion.

Maker Sankranti was celebrated on January 13, 2017 with kite flying and preparation of til laddoos made by students.

Republic Day was celebrated on 25th January with students carrying the National Flag.

OAI Day was celebrated on February 8th 2017 with pooja of Goddess Saraswati.

On 11th February, 2017, the students were taken on an outing to Manas Resort where several pictures were taken. Both the teachers and students enjoyed the full day outing.

Holi was celebrated on March 10, 2017 in the school with students, teachers and parents participating in the festival of merry making.

Gudi Padwa, The Maharashtrian New Year was celebrated on March 27, 2017 with distribution of traditional Maharashtra sweets to all.

On April 22nd, 2017, the Autism Awareness Day was celebrated by taking the students in a rally through the surroundings of the School.



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Besides the above, it is a practice in the School to celebrate Birthdays of students which enables them to participate together and in groups.

Summer Camp

A summer camp of 15 students was organized from May 1 to May 26, 2017 with emphasis on group activities like vocational training, kitchen skills, art and craft and sports and yoga besides music and dance. Students happily participated in the Summer Camp assisted by the teachers.

As it is known students on the spectrum lack social skills and the effort of the School of Autism all along has been to organize large number of group activities and the School has used the festivals as a means to bring this about. The objective of doing this is to improve social skills and make them participate like any other human being in these celebrations.

To improve punctuality amongst the staff, biometric attendance system has been installed. The School is covered by a large number of CC T.V. cameras so that all the activities can be watched with two terminals from where the activities can also be viewed.

The Trustees have prescribed a Register of Visitors where the details of the visitors are recorded. The main gate of the School is always kept locked for ensuring security of the premises and to prevent any student from going out of the School premises. There is a watchman who is on duty at the main gate.

Financial Matters

The Income & Expenditure Account and the Balance Sheet for the Financial Year 2016-2017 were audited by M/s Khandelwal & Mehta, Chartered Accountants. The audited accounts were adopted by the Trustees. The audited accounts were filed with the office of the Charities Commissioner and MCGM.



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The Income Tax return was filed online by M/s Khandelwal & Mehta on behalf of OAI within the prescribed time and acknowledgement generated for the same.

The Maharashtra State Tax on Professions, Trades, Callings & Employment Act, 1975 requires all employees receiving a remuneration of Rs 10,000/- per month are required to register themselves online with the State Government and deduct professional tax @ Rs 200 per month for 11 months and Rs 300 for the last month. Accordingly, OAI had duly registered itself and had started making the requisite deduction from the remuneration of each teacher, staff as the case was.

Deduction of Income tax as TDS is being made as per rules and the amount is being deposited as per rules. A quarterly statement in this regard as prescribed by the concerned rules is being filed.

It has been the effort of Trustees to ensure full compliance with applicable Regulations.

At the end of the year, the Trustees feel satisfied with the School operations and look forward to serving many more students on the spectrum. The Trustees wish to thank all stakeholders which includes MCGM, Charities Commissioner, Disabilities Commissioner and most importantly the parents and students.

Dated: **December 1, 2017**

**Sd/-
Devopam Bajpai
Trustee**



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Annexure A



Left: Visit to the Supermarket



Right
15th August, 2016
Independence Day
celebration



Below: Raksha Bandhan Celebration, 2016





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Left:
Dahi Handi Celebration,
2016



Right:
Teacher's Day Celebration,
September 2016

Below: Diwali Celebrations, October 2016



Right: Sale
of products





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Left:
Christmas
Celebrations, 2016



Right:
Makar Sankranti, 2017

Below: OAI Day Celebrations, February 8, 2017



Below: Picnic at Manas Resort, March 2017



Holi Celebrations, March 2017